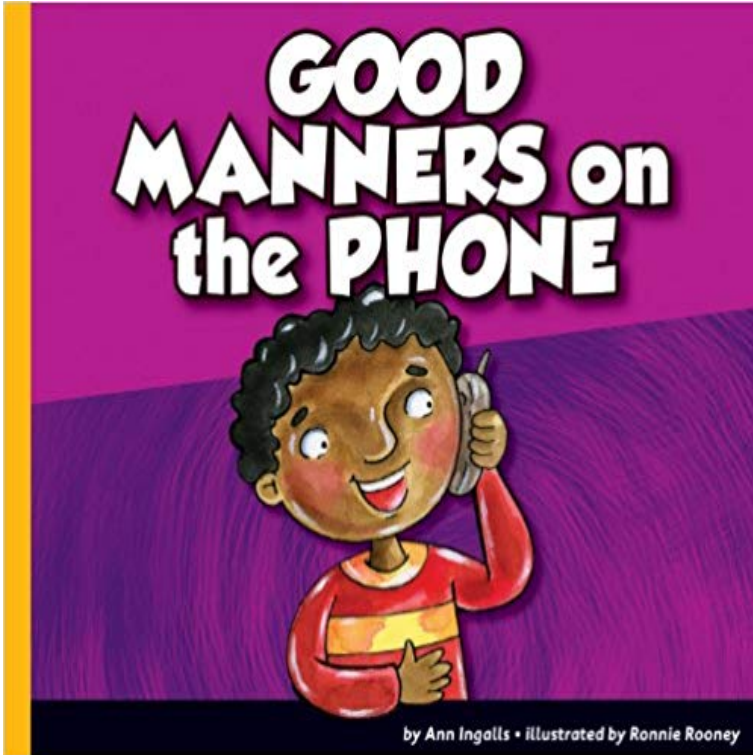


Good Manners on the Phone



Explains what phone manners are, how they should be used, and in what situations they should be used.

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